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Manzanar Relocation Area
Manzanar, California
April 30, 1943

Mr. Emery G. Kennedy
W.R.A. Relocation Officer
729 Paul Brown Building
St. Louis, Missouri

Dear Mr. Kennedy,

On May 16, 1942, I came to Manzanar, California to enter the Manzanar Relocation Center. Prior to the evacuation of all persons of Japanese ancestry from certain sections of the United States, I was living in Los Angeles, California. I was born in the above-named city on October 14, 1922; consequently, I am a little more than twenty years of age. My place of residence until May 16 was Los Angeles; I did not leave that county except for a two-weeks' vacation trip to a town about seventy miles away.

All of my education was obtained in Los Angeles. I attended grammar and junior high schools there. In February, 1940, I graduated from the Los Angeles High School. Immediately after graduation, I continued my schooling at the Los Angeles City College. My major and minor while in high school were respectively mathematics and science. The course included algebra, geometry, trigonometry, solid geometry, physics, English (of course), biology (elementary), and chemistry. At the Los Angeles City College during my two years of pre-electrical engineering work, I studied the following courses: calculus (differential and integral), chemistry (inorganic), physics (heat, sound, light, molecular, etc.), political science, civil engineering (one year of surveying work), astronomical engineering (one semester), mechanical and engineering drafting (very little of this), etc. Also, I have studied one semester of each of the following subjects: psychology, health, and first aid.

In addition to the statement of my academic studies, I would like to point out that I am able to type at a rate of between 45 and 50 words per minute with fair accuracy. My usage of English in writing and speaking is (I believe) a little above average. I attended two years of classes in the Spanish language while in high school; however, I am not well-versed in this. I feel that I am capable of acting as a general office clerk since I have had experience in handling records and files. Furthermore, I believe that I can adapt myself to different types of work and conditions.

Experiences which I have had are not too numerous. They are as follows:

1. Grocery sales clerk. I received limited experience in this line since this work was done while I was very young. This was during my junior high school days and before.

2. Fruit and vegetable market sales clerk. During the time that I spent at the Los Angeles City College, I worked in various markets over week-ends and during vacation periods. The duties included the washing of vegetables, display work of both fruits and vegetables, tending to sales, handling money and cash register, helping with the opening and closing of stores, and general cleaning work.

3. Office clerk. While I was going to LACC, I was working for the National Youth Administration in the Men's Gymnasium as general office clerk. The duties included typing work, answering of telephone calls, keeping files and records up to date, handling confidential records, assisting with the distribution of gymnasium equipment and clothes. I have worked in that capacity for two years part-time while I was attending classes.

4. Senior File Clerk. After coming to the Manzanar Relocation Center, my first real position was as a Senior File Clerk in the Census Records Department. My work included being in charge of four file clerks, being responsible for all census records and Social Data Registration forms, assisting the supervising interviewers, etc.

5. Special Liaison Agent for the Community Services Division. In this capacity, I attended meetings and gatherings which were not convenient for the schedules of the Chief of Community Services and/or the Superintendent of Education. I went to meetings and made detailed reports of them. Of course, I took many notes in longhand, but through practice, I gained experience enough to get fairly complete account of such meetings.

6. Supervisor of Planning and Program Development. This position was under the authority of the Adult Education Department. Duties were very irregular and varied in nature. I arranged the majority of the details for an Adult Education Carpentry Class Furniture Exhibit-Sale. There were about eight people who acted as sales persons and of the total sales, I accounted for about half. After a little planning and scheduling with the Director of Adult Education, responsibility was placed solely upon my shoulders for formulating the bases for a Sunday Evening Lecture Series. While I was working here, I was also a type of sub-editor for a bulletin which explained the various aspects of the Adult Education Department.

7. School tutor. When first I came to Manzanar, before and concurrently with position number 4 of above, I was working voluntarily as a tutor for high school students. At first, there was no system of schools planned. Two friends and I, seeing that there was an urgent necessity for schools, helped with the organization of a summer session for high school students. After considerable trouble, classes were started. I was tutor for two classes; English and mathematics. In all, I had a little more than one hundred students in my combined classes.

For references, please write to the following persons:

1. Mr. O. D. Richardson
Friend and College Instructor
947 No. Mariposa Avenue
Los Angeles, California
2. Mr. Richard S. McIntyre
College Instructor
Los Angeles City College
855 No. Vermont Avenue
Los Angeles, California
3. Mrs. Afton D. Nance
Friend and Instructor
2110 Manhattan Avenue
Hermosa Beach, California
4. Miss Ethel Swain
Friend and Instructor
2811 $\frac{1}{2}$ Bervenue Avenue
Berkeley, California
5. Dr. Genevieve W. Carter
Superintendent of Education
General Delivery
Manzanar, California

6. Miss Helen Ely
Friend and Instructor
General Delivery
Manzanar, California
7. Mr. Charles K. Ferguson
Director, Adult Education
General Delivery
Manzanar, California
8. Mr. Clive W. Greenlee
Friend and Instructor
General Delivery
Manzanar, California

Preferences for employment placement are:

1. Any type of position in an essential war industry.
2. General office work.

Intentions which I have in mind are as follows: First, I would like to work for an indefinite period of time. Second, I would like to continue my schooling, not in an engineering field but in a sociological one. Third, I would like to be of assistance in Post-War Administration work. It may be of interest to you to know that I volunteered for the Special United States Army Combat Unit but was rejected because of my faulty vision. Now, I believe that my classification is IV F; therefore, I shall not be subject to military duty unless I should be reclassified.

Thank you very much for your kind attention. I shall appreciate any help that you may be able to render. The reason why I am writing to you is that Mr. George Rundquist of the Federal Council of Churches advised me to do so when he visited this Center recently. I hope that I am not imposing too much upon you; however, I do wish to leave as soon as possible. I have sent in an application to the American Friends Service Committee for entrance to the Hostel in Chicago, Illinois. That letter was sent on April 2, but as yet, I have not received word from the people who are in charge. If I should be accepted there, I shall leave immediately; therefore, please answer as soon as it is convenient for you.

In February, I received clearance by the F.B.I. As you undoubtedly know, I need a definite job offer in order that I may be permitted to relocate. Thank you again.

Very sincerely yours,

PAUL H. KUSUDA